OFFICE OF THE DIVISIONAL FOREST OFFICER : BALANGIR (KL) DIVISION

Near RTO Chowk, Balangir- 767001, Phone & Fax No. 06652-232416,
E-Mail- dfoklbalangir@gmail.com

O.O. No. 170 Date: 22.10.2026

Bid ID No. FE-KL-01-2026/27

CORRIGENDUM – EXTENSION OF BID SUBMISSION DATE

Ref: Request for Proposal Bid ID No. FE-KL-01-2026/27 for "**Selection of an Implementation Agency to design, develop, deploy, roll out and operate the Master Web Portal and Android/iOS Application for weather-based Go / No-Go decisions in Kendu Leaf operations across Odisha**", issued under O.O. No. 163 dated 01.10.2026.

In exercise of the powers reserved under the Request for Proposal and in order to ensure wider participation and adequate competition, the Divisional Forest Officer, Balangir KL Division, being the Nodal Officer under the instruction of the Chairman has decided to extend the last date for submission of bids. The following dates stand revised:

Sl. No.	Event	As published in the RFP	As revised by this Corrigendum
1	Last date and time for submission of bids	22.10.2026 (17:00 hrs)	**29.10.2026 (17:00 hrs)**
2	Date and time of opening of Eligibility / Technical bid and document verification	23.10.2026 (11:00 hrs)	**30.10.2026 (11:00 hrs)**
3	Technical presentation of eligible bidders	29.10.2026 (10:30 hrs)	**04.11.2026 (10:30 hrs)**
4	Opening of Financial Bid in presence of all qualified bidders' representatives	29.10.2026 (16:00 hrs)	**04.11.2026 (16:00 hrs)**

Clauses of the RFP amended consequentially

1. Section 3 (Dates), items 7, 9, 11 and 12, and the corresponding dates in the Tender Notice and Section 10.1 (Bid Submission Protocol), stand amended as shown in the table above.

2. All bids shall be received in OFF-LINE mode in the Drop Box placed in the office of the Divisional Forest Officer, Balangir KL Division, Near R.T.O Chowk, Balangir, Odisha – 767001, or through Postal / Courier, on or before 17:00 hrs of 29.10.2026. Bids received after this date and time shall not be considered.

3. Bids already received before the date of this Corrigendum are held in safe custody, unopened, and remain valid. A bidder who has already submitted a bid may, if it so desires, withdraw it or submit a replacement in full (all three envelopes) before the revised deadline, by written request to the Tender Inviting Authority.

4. The bid validity of 180 days shall be counted from the revised date of opening of the Technical Bid.

5. All other terms, conditions, requirements and the formats of the RFP, together with the replies to the pre-bid queries and any other corrigendum issued and published on the official websites, remain unchanged and continue to apply.

6. In terms of Section 10.2 of the RFP, this Corrigendum forms an integral and binding part of the RFP. It is hosted on www.odishaforest.in, www.balangir.odisha.gov.in and https://kenduleaves.odisha.gov.in only, and bidders are advised to check these websites regularly. No individual intimation shall ordinarily be sent.

Divisional Forest Officer,
Balangir (K.L.) Division

Memo No 2282 **/Dated.** 22/10/26

Copy submitted to the Principal Chief Conservator of Forests (KL), Odisha, Bhubaneswar for favor of kind information and necessary action with a request to publish the corrigendum in the official website of PCCF(KL), Odisha, Bhubaneswar (https://kenduleaves.odisha.gov.in).

Divisional Forest Officer,
Balangir (K.L) Division

Memo No 2283 (3) **/Dated.** 22/10/26

Copy forwarded to the Chief Conservator of Forests, Balangir (KL) Circle/Sambalpur (KL) Circle/Cuttack (KL) Circle for favour of kind information and necessary action.

Divisional Forest Officer,
Balangir (K.L) Division

Memo No 2284 **/Dated.** 22/10/26

Copy forwarded to the District e-governance Manager, OSWAN Balangir for information and necessary action. He is requested to upload the corrigendum in district website (www.balangir.odisha.gov.in) for wide publicity.

Divisional Forest Officer,
Balangir (K.L) Division

Memo No 2285 **/Dated.** 22/10/26

Copy along with its enclosure forwarded to all Divisional Forest Officers (T & NT), Odisha for information and wide circulation.

Divisional Forest Officer,
Balangir (K.L) Division

Memo No 2286 **/Dated.** 22/10/26

Copy along with its enclosure forwarded to all Range Officers under Balangir K.L. Division for information and necessary action. They are instructed to display the above corrigendum in their Office Notice Board.

Divisional Forest Officer,
Balangir (K.L) Division

Copy to Notice Board.

OFFICE OF THE

DIVISIONAL FOREST OFFICER, BALANGIR KENDU LEAVES DIVISION

Near R.T.O Chowk, Balangir – 767 001, Ph. No. 06652- 232416, e-mail:dfoklbalangir@gmail.com

O.O. No. 163 **Date :** 01.10.2026

Bid ID No. FE-KL-01-2026/27 // Date :

REQUEST FOR PROPOSAL

"SELECTION OF AN IMPLEMENTATION AGENCY TO DESIGN, DEVELOP, DEPLOY, ROLL OUT AND OPERATE THE MASTER WEB PORTAL AND ANDROID/IOS APPLICATION FOR WEATHER-BASED GO / NO-GO DECISIONS IN KENDU LEAF OPERATIONS ACROSS ODISHA. "

Divisional Forest Officer, Balangir KL Division, Balangir, Govt. of Odisha invites **sealed proposals** through offline in TRIPLE COVER (Three-envelope) system from bidders/firms/Agencies within the country of India for" **SELECTION OF AN IMPLEMENTATION AGENCY TO DESIGN, DEVELOP, DEPLOY, ROLL OUT AND OPERATE THE MASTER WEB PORTAL AND ANDROID/IOS APPLICATION FOR WEATHER-BASED GO / NO-GO DECISIONS IN KENDU LEAF OPERATIONS ACROSS ODISHA".** Bidders fulfilling the prescribed eligibility criteria of the RFP can access and download the complete RFP document and other details from the official website www.odishaforest.in , www.balangir.odisha.gov.in , https://kenduleaves.odisha.gov.in. The Addendum/Corrigendum if any will be hosted in the website only. The major events of the bid process are

Date of Issue of RFP	Date of Pre-bid meeting	Date of Availability of complete RFP documents	Last Date of Submission of Bid	Date of opening of technical bid	Date of Technical presentation and opening of Financial Bid	Bid processing fees (in Rs.)
03.10.2026	08.10.2026	03.10.2026	22.10.2026 (5.00 PM)	23.10.2026 (11.00AM)	29.10.2026	Rs. 10000/-

Bids shall be received "OFF LINE" on or before 5.00 PM of dt 22.10.2026 in the Drop box placed in the office of DFO, Balangir KL Division, Balangir, Odisha or through Postal / Courier. No other mode of proposal shall be accepted. The authority reserve right to reject any/all proposals without assigning any reason thereof.

01/10/2026

Divisional Forest Officer,
Balangir (K.L.) Division

Memo No. 2123 **/Date.** 01/10/26 /

Copy along with enclosure submitted to the Deputy Director-Cum- Deputy Secretary to Govt., I & P.R. Department, Odisha, Bhubaneswar with a request to get the notice published in two nos. leading local Odia Daily and one no. local English daily newspaper at an early date for wide circulation of the tender call notice.

Since, the date of receipt of bids starts from dt. **03.10.2026**, it is requested that the "Invitation for Bids" may be published **on or before 02.10.2026.**

Complimentary copy of the News Papers containing the tender call notice may be sent to this office for reference and record.

01/10/2026

Divisional Forest Officer,
Balangir (K.L.) Division

GOVERNMENT OF ODISHA

Forest, Environment & Climate Change Department

Kendu Leaf Organisation, Odisha · Office of the DFO, Balangir KL Division

REQUEST FOR PROPOSAL

Selection of an Implementation Agency to design, develop, deploy,
roll out and operate the

Master Web Portal and Android/iOS Application

for weather-based Go / No-Go decisions in Kendu Leaf operations across Odisha

Key facts about this tender

Item	Detail
RFP reference number	**FE-KL-01-2026/27**
Project name	Selection of an Implementation Agency to design, develop, deploy, roll out and operate the Master Web Portal and Android/iOS Application for weather-based Go / No-Go decisions in Kendu Leaf operations across Odisha
Bid Inviting Authority	Office of the Chief Conservator of Forests, Sambalpur KL Circle executed through the nodal officer as Divisional Forest Officer, Balangir KL Division
What we are procuring	One agency to design, develop, test, deploy, roll out, train on and then operate two things for the whole state — a Master Web Portal for administration and supervision, and an Android/iOS application for field use for weather-based Go / No-Go decisions in Kendu Leaf operations across Odisha
Availability of RFP document	Downloadable from Website www.odishaforest.in, www.balangir.odisha.gov.in, https://kenduleaves.odisha.gov.in
Contract Period	Statewide Go-Live to be achieved before 15 February 2027, ahead of the 2027 crop season. From that Go-Live date: 48 Months comprising 12-month structural warranty followed by 36 months of paid Operation & Maintenance
Estimated value	Not specified. Bidders must calculate and quote a total firm price for the complete turnkey delivery (Capital Cost+ 3 Years O&M) based strictly on the functional specifications provided in section 3.
How to bid	Bids shall be submitted in physical/offline mode in sealed envelopes at the office of the Divisional Forest Officer, Balangir KL Division, as specified in the RFP Notice/Advertisement.
Method of selection	Quality and Cost Based Selection — 70% on quality of the proposal, 30% on price
Cost of tender document	Rs 10,000.00 /- (non-refundable) (paid by separate Demand Draft drawn in favour of Divisional Forest Officer, Balangir KL Division, payable at Balangir)
Bid security (EMD)	Rs. 50,000.00 /- (paid by separate Demand Draft drawn in favour of Divisional Forest Officer, Balangir KL Division, payable at Balangir)
Performance guarantee	5% of contract value, as a bank guarantee, valid for the contract period plus six months
Bid validity	180 days from the opening of the technical part
N:B- The authority reserves the absolute right to accept or reject any or all bids, or to cancel/annul the entire bidding process at any stage prior to the execution of the formal contract agreement without assigning any reasons whatsoever, and without incurring any liability to the affected bidder(s).	

Dates

Request for Proposal (RFP) for Selection of an Implementation Agency to design, develop, deploy, roll out and operate the Master Web Portal and Android/iOS Application for weather-based Go / No-Go decisions in Kendu Leaf operations across Odisha		
1	**Invitation of RFP**	**03.10.2026**
2	**Date of Commencement of Bidding Process**	**03.10.2026**
3	**Last Date & Time for Receipt of Queries from Bidders for Clarifications**	**07.10.2026 (18:00 Hrs) to be mailed to dfoklbalangir@gmail.com**
4	**Date of Pre-Bid Meeting**	**08.10.2026 (11:00 Hrs)**
5	**Place of Pre-Bid Meeting**	**Online through VC for which link will be shared later to all those who will raise queries through mail)**
6	**Last date for Authorities Response to Queries**	**12.10.2026**
7	**Last Date & Time for Bid Submission**	**22.10.2026 (17.00 hrs)**
8	**Place of Submission of Bids**	**Office of the Divisional Forest Officer, Balangir KL Division, Near RTO Chowk, Balangir, Odisha, PIN_-767001**
9	**Date & Time of Opening of Eligibility/Technical bid, Document Verification**	**23.10.2026 (11:00 Hrs)**
10	**Place of Bid Opening**	**Office of the Chief Conservator of Forests, Sambalpur KL Circle, Sambalpur**
11	**Technical presentation of eligible bidders**	**29.10.2026 (10.30 Hrs) at Office of the Chief Conservator of Forests, Sambalpur KL Circle, Sambalpur**
12	**Opening of Financial Bid in presence of all qualified bidder's representatives**	**29.10.2026 (16.00 Hrs)**
13	**Contact details of Tender Inviting Authority**	**dfoklbalangir@gmail.com**

IMPORTANT NOTICE TO BIDDERS: All subsequent corrigenda, clarifications, amendments, pre-bid responses and extensions of the bid submission timeline relating to this RFP shall be published/notified through the official publication/website channels specified in the Tender Notice/Advertisement. Bidders are advised to regularly check the designated official website(s) and other notified publication channels during the bidding period. No individual communication regarding corrigenda, amendments or extension of the bid submission date shall ordinarily be made to individual bidders unless specifically provided for by the Tender Inviting Authority. All corrigenda, clarifications and amendments duly issued by the Tender Inviting Authority shall form an integral part of this RFP and shall be binding on all bidders.

1. Introduction and Background

Kendu Leaf is called the "Green Gold" of Odisha. The trade was nationalised in 1973. Collection and processing are carried out by the Kendu Leaf Organisation under this Department, and sale is handled by the Odisha Forest Development Corporation Limited. About 8.6 lakh people, most of them women, pluck leaves during the summer months when there is no farm work. The leaves are bought at roughly 7,300 collection centres called Phadis, spread out and dried in the open for seven to eight days, then bundled and bagged.

Organisation	3 KL Circles — Balangir, Sambalpur and Cuttack · 19 KL Divisions · 42 Sub-Divisions · 149 KL Ranges
Reach	22 districts · about 7,300 Phadis · about 17,000 seasonal staff, including 7,274 Munshis
Season	Bush cutting from Basanta Panchami in February · leaves ready 45 to 50 days later · plucking, buying and open-yard drying from April to June

The whole crop is therefore handled in roughly ten weeks and dried in the open. During those weeks the biggest risk to the crop, and to the season's wages, is the weather.

1.1 The problem

- Leaves are spread out in the drying yard and then it rains. They discolour, get downgraded at bundling, and fetch a lower price.
- Humidity stays above 80% for days. The leaves do not dry, mould sets in inside the storage house, and nobody finds out until bundling starts.
- Thousands of pluckers are called out for a day that turns bad. Their day's wage is lost, and this is their main earning season.
- A sudden thunderstorm strikes while people are working in open forest. This is a safety risk.
- No record is kept of why a decision was taken, so afterwards we cannot separate avoidable losses from unavoidable ones.

1.2 What already exists

A Standard Operating Procedure has been prepared which gives field staff a proper method. It scores six weather readings — rain, humidity, wind, cloud, temperature and pressure — out of 5 each, combines them into a single number between 1.00 and 5.00, and turns that number into a colour. The full method is at **Annexure 1**.

Score	Colour	What it means
4.00 and above	GREEN	Go ahead. Full plucking and drying. Call out all teams.
3.00 to below 4.00	YELLOW	Be careful. Keep teams on standby and check again every two hours.
2.00 to below 3.00	ORANGE	Hold. No fresh plucking. Only finish drying leaves already spread out.
Below 2.00	RED	Stop everything. Secure the stored leaves and warn everyone.

A working demonstration, KL Sentinel, at https://klsentinel2.netlify.app/ has already been bulit. It already pulls free weather data from four international forecast models, works out the score automatically, shows a three-day forecast, and keeps a weekly accuracy register.

2. Objectives

This procurement is intended to achieve the following,

1. To design the weather parameters and preparation of SOP for weather forecasting.
2. To place the whole system under a Master Web Portal controlled by our own Master Administrator, who can delegate administrative authority to others, decide who may use the Android/iOS application, decide exactly how much of the state each person can see, and see at any moment a complete list of everyone registered.
3. To let the Master Administrator define the categories of user himself — the posts such as DFO, ACF, Range Officer, Section In-Charge, Forest Guard, Munshi and Phadi Sathi — and to add, change or retire a category as the organisation changes, without the software having to be rewritten.
4. To draw weather data from at least three kinds of source at once — the India Meteorological Department, free open-source forecast models, and paid enterprise forecast services delivered over an API — and to let the Master Administrator choose which of them are in use, and with what priority.
5. To reduce avoidable loss of Kendu Leaf to rain, humidity and damaging wind during plucking, drying and storage.
6. To alert field staff through **SMS** about the weather forecast for upcoming 7 days during the month March, April, May, June i.e. working season of Kenduleaves.
7. To deliver the instruction in Odia to the Munshi and the Phadi Sathi to can act on immediately.
8. To keep the Daily Forecast Register and the Weekly Accuracy Register electronically, as auditable records, while still printing them exactly as the paper registers look today.
9. To measure how accurate the advice actually was, Division by Division, Phadi by Phadi, and season by season, and to feed that back so the system keeps improving.
10. To give every officer, from Section In-Charge to PCCF, a single screen showing what is happening across the area for which he is responsible.
11. To ensure the software, the data, the trained models and all documentation belong to the Government of Odisha.

3. Scope of Work

The Agency shall be responsible for the whole of the work described below on a turnkey basis — design, development, integration, testing, security certification, deployment, rollout, training, and then operation and maintenance for three years. The Scope of Work is organised into nine components, A to I, followed by the implementation stages, the training obligation and the artificial intelligence requirement.

	Component	**In one line**
A	Master Web Portal	The single administrative system of record, controlled by our Master Administrator
B	User Categories, Registration and Jurisdiction	Who may use the application, under which category, how much of the state each person sees, and the register of everyone enrolled

	Component	In one line
C	Geospatial Map and Jurisdiction Layers	A map of every Division office, Range office, Section and Phadi, with jurisdiction boundaries as switchable layers
D	Weather Data Ingestion Layer	IMD, open-source models and paid enterprise APIs, selectable by the Master Administrator
E	Scoring and Advisory Engine	The SOP calculation, the colour bands and the safety overrides
F	Android/iOS Application	What the DFO, Range Officer, Section In-Charge, Guard, Munshi and Phadi Sathi actually use in the field
G	Dissemination	Getting the instruction to the field in Odia by SMS, Whatsapp and voice.
H	Registers, Reporting and Analytics	The daily and weekly registers, dashboards, reports and accuracy measurement
I	Data Migration and Master Data	Loading our organisational lists, mapping the Phadis and typing up past registers

3.1 Component A — Master Web Portal

The Master Web Portal is the single place from which the entire system is configured, controlled and audited. There are two levels of administrator, and the RFP uses these names throughout.

Level	Who holds it	What it means
Master Administrator	One officer nominated by the PCCF (Kendu Leaves), with one nominated alternate	Complete authority over the system. Can do everything the portal permits and is the only level that can create user categories or delegate authority.
Delegated Administrator	Officers nominated by the Master Administrator — typically at Circle or Division level	Holds only the powers the Master Administrator has expressly handed over, only for the area handed over, and only for as long as the delegation lasts.

Powers of the Master Administrator

The Agency shall build the following into this role.

- Create, suspend, restore and permanently revoke Delegated Administrator accounts.
- Delegate authority to a Delegated Administrator. Delegation must be selective — the Master Administrator picks exactly which powers are being handed over, and to which part of the state — rather than granting everything at once.
- Withdraw any delegation immediately, at any time, without needing the Delegated Administrator's cooperation.
- See, on one screen, every delegation currently in force: who holds it, what it covers, which area it applies to, who granted it, when, and when it expires.
- Create, rename, modify and retire the categories of user, as described at Component B. This power belongs to the Master Administrator alone and may not be delegated.
- Choose which weather data sources are switched on, in what order of priority, and with what weight — as described in Component D (Weather data Ingestion Layer).
- Change the scoring bands, the weights, the colour thresholds and the safety override values, for the whole state or for one Division, with every change dated and kept as history.

- Approve or reject any change a Delegated Administrator proposes to a sensitive setting, where a two-person rule applies.
- Edit the standard wording of advisories and messages in Odia and English, and manage the message templates for each channel.
- Set the season calendar, holidays and the daily cut-off times.
- Publish a new version of the Android/iOS application and, where necessary, require users to update before continuing.

What the portal must also do

- Record every single administrative action — who did it, what changed from what to what, when, and from which device — in a log that nobody, including the Master Administrator and including the Agency, can edit or delete. Keep it for the contract period plus seven years.
- Apply a two-person rule to sensitive changes: one person proposes, a second approves. At minimum this must apply to changes to the scoring bands, to the safety overrides, to weather source configuration, to the creation or retirement of a user category, and to the granting of administrative authority.
- Warn the Master Administrator by e-mail and on screen whenever a delegation is granted, a user category is created or retired, an emergency override is used, a scoring band is changed, or a data source is switched on or off.
- Show the current health of the whole system on one page — which weather sources are responding, when data last arrived, how many Ranges have published today, how many users are active, how many messages went out and how many failed.
- Allow the Master Administrator to export any configuration, the registered user list and the full audit log to a spreadsheet at any time.
- Continue to work if the Agency disappears. Every administrative function must be usable by our own officers, from the portal, without any assistance from the Agency and without any change to the software.

3.2 Component B — User Categories, Registration and Jurisdiction

The Master Administrator, and any Delegated Administrator acting within the authority handed to him, decides who may use the Android/iOS application, under which category, and how much of the state each person can see. This is the control that matters most in daily use, because a Range Officer must not be able to alter another Range's register, and a Munshi must see only his own Phadi.

User categories

Every user belongs to a category. A category corresponds to an actual post in the organisation and carries a standard set of permissions, so that an Administrator enrolling a new Munshi does not have to decide from scratch what a Munshi may do.

The Master Administrator must be able to create a new category, change an existing one, or retire one, entirely from the Master Web Portal — without any change to the software, without a new release of the Android/iOS application, and without any involvement of the Agency. This is a firm requirement: a bid that hard-codes the list of categories into the software will be treated as non-compliant.

The system shall be delivered with the following categories already set up and working. These are the starting position, not a fixed list.

Category	Level it normally sits at	What it normally does in the system
PCCF (Kendu Leaves)	State	Sees the whole state; reviews accuracy and performance
Chief Conservator of Forests	Circle	Sees the Circle; supervises Divisions
DFO	Division	Sees the Division; weekly accuracy review; approves recalibration proposals
ACF	Division or Sub-Division	Assists the DFO; same view, narrower authority
Range Officer	Range	Maintains the Daily Forecast Register; submits the Monday accuracy report
Section In-Charge	Section	Confirms, amends or overrules the daily advisory before it is issued
Forest Guard	Section	Records field observations and reports deteriorating conditions
Checker	Section or Phadi	Cross-verifies readings and register entries
Munshi	Phadi	Receives the colour code; records drying yard decisions and losses
Phadi Sathi	Phadi	Assists the Munshi; reports sudden changes in field conditions
Delegated Administrator	Circle or Division	Enrols and manages users within the area delegated to him
Master Administrator	State	Full control of the portal, as described at Component A

Enrolling and managing users

- An Administrator can enrol a user one at a time, or upload a list of many users at once from a spreadsheet, and can correct, suspend, reactivate or remove them.
- Enrolment captures at least: name, category, mobile number, jurisdiction, preferred language, and the Phadi or Section the person is posted to. The mobile number is the login identity and the system must refuse a duplicate.
- A Delegated Administrator may enrol users only within his own area and only into categories that sit at or below his own level. He can never create a user with wider authority than he himself holds.
- Seasonal staff come and go every year. The system must handle bulk activation before a season and bulk deactivation after it, in one action, without deleting anyone's history.
- The system must keep a history of who held which post over which dates, so that any past decision can be traced to the person who actually took it.

The registered users screen

The Master Web Portal must show every registered user of the Android/iOS application in one place. The Master Administrator sees all of them across the state; a Delegated Administrator sees only those within his own area. This screen is the department's register of who has access, and it must be complete and current at all times.

- For each user, display at least: name, category, jurisdiction down to Phadi, mobile number, status, preferred language, who enrolled them and when, when they last logged in, and which version of the application they are running.

- Allow the list to be searched by name or mobile number, and filtered by category, by Circle, Division, Sub-Division, Range, Section or Phadi, by status, and by whether the person has ever logged in.
- Show counts at the top — how many users in total, how many in each category, how many active, suspended or never logged in, and how many by Division — so that a gap in coverage is visible at a glance.
- Allow bulk action on a filtered set: activate, suspend, move to another category, reassign jurisdiction, or trigger a fresh enrolment message.
- Flag anomalies: two accounts with the same mobile number, a Phadi with no Munshi enrolled, a Range with no Section In-Charge, and any user who has not logged in for a full season.
- Export the whole list, or any filtered view, to a spreadsheet.
- Record in the audit log every occasion on which a user list containing personal details is viewed or exported, and by whom.

Jurisdiction — how much each person sees

Jurisdiction follows our own hierarchy: Circle, then Division, then Sub-Division, then Range, then Section, then Phadi. When an Administrator assigns a user to a level, that user sees everything below it and nothing beside or above it.

- An Administrator can additionally grant a specific extra area to a user — for example, giving a Range Officer temporary sight of a neighbouring Range during a cyclone — and can just as easily take it away.
- An Administrator can also expressly block a particular area for a user, and a block always beats a grant.
- An Administrator can never grant anyone more than he himself holds. Authority can be passed down or sideways within his own area, never widened.
- The screen must show, before the change is saved, exactly what the user will be able to see afterwards. Guessing is not acceptable.
- Every change to a person's category or jurisdiction is logged with the reason and is visible to the Master Administrator.

3.3 Component C — Geospatial Map and Jurisdiction Layers

The Master Web Portal and Delegated Admin Web Portal must include a map of the Kendu Leaf establishment. An officer should be able to open one screen and see, geographically, every Division office, Range office, Section and Phadi, and the jurisdiction boundary of each.

The layers

Each of the following must be a separate layer that can be switched on or off independently, with its own transparency and its own place in the stacking order. The user chooses any combination.

Group	Layer	What it shows
Boundaries	KL Circle	
	KL Division	
	KL Sub-Division	
	KL Range	
	Section	
	Phadi catchment	

Group	Layer	What it shows
Offices and points	Division office	
	Range office	
	Section office	
	Phadi	
Context	Phadi Command Area	
	Revenue boundaries	
	Roads and settlements	
Operational	Today's colour	
	Next Three-day forecast	
	Next Seven-day forecast	
	Advisory confirmation	
	Actual Forecast	
	Reported losses	
Weather	Rainfall and cloud	Live radar or satellite imagery, refreshed with the data cycle
	IMD warning areas	Cyclone, thunderstorm and heat warning polygons as issued by IMD
Thematic	Accuracy heat map	How accurate the forecast has been, by Range, over a chosen period
	Production and pluckers	Kerries purchased and pluckers registered, by unit, for the season

Data, standards and sources

- Use Government of India geospatial sources as the base wherever possible — Bhuvan of the National Remote Sensing Centre, or Survey of India data — and keep an open-source base map as a fallback.
- Publish and consume the layers using open geospatial standards, so that our own GIS staff and other departments can use them without going through the Agency.
- Accept boundary data from us in the formats the Forest Department already holds, and hand every layer back in an open format at exit.
- Where a boundary or a Phadi location does not yet exist in digital form, capture it: the Android/iOS application must let a Munshi record or correct his Phadi's position with the phone's satellite positioning, and that correction must go to a Delegated Administrator for approval before it changes the master record.
- Keep a history of boundary and location changes, so that a past advisory can always be shown against the geography as it stood on that date.
- The Master Administrator must be able to add a new layer, and to switch a layer on or off for particular categories of user, from the portal.

3.4 Component D — Weather Data Ingestion Layer

The system must draw weather data from three different kinds of source at the same time, and the Master Administrator must be able to decide which are in use. For the avoidance of doubt, the six connectors required at M3 comprise: IMD (1) + open-source models (minimum 3) + enterprise sources built and proven though inactive (minimum 2)

Tier	Source	How it is treated
1	India Meteorological Department — forecasts, nowcasts, warnings and cyclone bulletins	Always switched on. Cannot be turned off. Any IMD warning overrides whatever the calculated score says, and must be pushed to the field immediately. The IMD integration shall follow standard RESTful API connectors or specialized FTP file-push structures managed by the India Meteorological Department's National Center for Medium Range Weather Forecasting (NCMRWF) or regional centers.
2	Free and open-source numerical weather models — Open-Meteo carrying the ECMWF, NOAA GFS and DWD ICON models, together with any other free public source the Agency proposes	Switched on by default. At least three such sources must be integrated at launch. No licence fee, no API key, no usage limit.
3	Subscription-based enterprise forecast services delivered over an API	Off by default. The Master Administrator switches them on, for the whole state or for one Division. The Agency builds and proves the integration; the Department pays the subscription when it chooses to use it.

3.5 Component E — Scoring and Advisory Engine

- Where sources disagree on a reading, take the average of the available readings. That average is the reading used.
- Score each of the six readings out of 5 using the table at Annexure 1, then combine them using our weights to produce a single number between 1.00 and 5.00, and turn that number into a colour.
- Every band boundary, weight and threshold must be a setting in the Master Web Portal, changeable by us, dated, kept as history, and capable of differing from one Division to another.
- Apply the safety overrides automatically: never advise plucking if any one source shows more than a 40% chance of rain, even where the average looks acceptable; never advise plucking if pressure is below 995 hPa; where two sources differ by more than 1.5 points, take the lower score and mark the day yellow for the Section In-Charge to decide; and where today is green but tomorrow is red, say so on today's message so that the workforce is not over-committed.
- Give separate advice for plucking, for drying and for storage, using the conditions set out in Annexure 1.
- For drying, work out from the hourly data how long the usable window is on each day — the unbroken stretch when humidity is under 70%, temperature is above 28 °C, cloud is under 50% and wind is between 5 and 20 km/h. Six hours is the minimum useful window.
- Issue an immediate warning, outside the normal daily cycle, for thunderstorms, hail, depressions and cyclones — triggered by an IMD bulletin, by pressure below 990 hPa, or by sustained wind above 40 km/h.

3.6 Component F — Android/iOS Application

The Master Web Portal is for administration and supervision. The Android/iOS application is what people actually use every day, and must work on the low-cost handsets our field staff actually carry.

How it behaves

- The screens a user sees are decided by his category and jurisdiction, as set in the Master Web Portal. A change made in the portal takes effect for that user the next time he connects, with no reinstallation.
- It must keep working with no network — holding the three-day advice, the field guidance and the register forms, saving whatever is entered offline, and syncing when the signal returns.

- Everything must be available in Odia and in English, switchable, with Odia the default for Phadi-level categories.
- Show the decision as a colour and one short Odia instruction. The numbers must be available on a second screen, but nobody should ever need them in order to act.
- Stay readable in bright sunlight — a high-contrast mode as well as a dark mode. Work with one hand. Large buttons.
- If fresh data has not arrived, show the last known advice with its age clearly marked, rather than an error message.
- Allow a Munshi and a Phadi Sathi to swap quickly on one shared handset without logging in again each time.
- Show Phadis, Ranges and Division boundaries on a map coloured by today's band, and let a Munshi correct his own Phadi's recorded location if it is wrong.
- Give each officer a dashboard suited to his post and his jurisdiction, showing today's colours across his area, the three-day outlook, who has confirmed and who has not, which registers are filled, whether messages got through, any open weather warnings, and how accurate the season has been so far — with the ability to look down to a single Phadi.

3.7 Component G — Dissemination

- Send the advice in Odia on WhatsApp to Section and Range groups and to individuals, as a short colour-coded message with a picture card that people can forward on.
- Send the same by SMS in Odia to people who do not have a smartphone, and track whether it was delivered.
- Preferably also offer a voice broadcast, and a toll-free number a Munshi can ring to hear the advice for his own Phadi in Odia.
- Remind people to fill the register and confirm the advisory, and escalate upwards when they do not.
- Let the Master Administrator control the message templates, the sending times and which groups receive what.
- The WhatsApp Enterprise API gateway and SMS routes must be registered through an Indian telecom carrier utilizing approved DLT (Distributed Ledger Technology) headers and message templates to comply with Telecom Regulatory Authority of India (TRAI) anti-spam regulations.

3.8 Component H — Registers, Reporting and Analytics

- Keep the Daily Forecast Register electronically in exactly the format at Annexure 1 — already filled in with the machine values, allowing staff to add their own observed readings, recording who prepared it and who authorised it, and printing exactly like the A3 paper register.
- Keep the Weekly Accuracy Register in the format at Annexure 1, filled in daily by the Section In-Charge and the Munshi, submitted to the Range Officer every Monday, and reviewed weekly by the DFO.
- Let anyone record a loss against a Phadi and a date — what kind, roughly how many kerries or bundles, a photograph, and which advisory was in force at the time — so that avoidable and unavoidable losses can later be told apart.
- Produce the weekly Divisional accuracy report for Monday, the monthly Circle summary, the season review and the loss report — each printable, exportable, and able to be e-mailed out automatically on a schedule.
- Measure accuracy by Range, Division, Circle, weather reading, source and season; identify where the forecast is consistently wrong in one direction; and recommend adjustments for our approval, with the ability to test a proposed set of bands against past data before we adopt it.

- Keep a permanent, unchangeable log of every advisory issued, changed or overruled, every register entry, every master data change, and every occasion on which someone viewed personal information.

3.9 Component I — Data Migration and Master Data

- Load and verify the full list of Circles, Divisions, Sub-Divisions, Ranges, Sections and Phadis, with the map location of each Phadi and each office, and the seasonal staff register.
- Assemble the geospatial layers listed at Component C from Forest Department, Survey of India and Bhuvan sources.
- Handle all three ways of working — Process, Phal and Grower Leaf — at Division and at Phadi level.
- Retrieve past observed weather from the free public archives for calibration purposes.
- Hand the master data maintenance over to us: after handover we must be able to add, correct and retire units ourselves through the Master Web Portal.

3.10 Implementation stages

The work runs in five stages. "T" means the date on which we issue the letter of intent.

Stage	When	What the Agency does
1. Study and design		Study at least 3 Divisions - visit not fewer than 15 Phadis, talking to Range Officers, Checkers, Munshis and Phadi Sathis. Establish what phones people actually carry, which networks work, and what they can read. Then produce the requirements specification, the system design, the security design, the data model and the screen designs in English and Odia, and prepare the complete master data.
2. Build and test		Build all nine components. Get the Master Web Portal, the delegation model and the user category system working first, since everything else depends on them. Load the geospatial layers. Integrate the weather sources with automatic switchover. Translate everything into Odia. Test thoroughly, including with real users drawn from three Divisions. Set up the live, test and disaster recovery environments.
3. Pilot in Balangir		Deploy to Balangir KL Division only, and station at least two support staff there. Operate for 15 days only, running alongside the paper register throughout so the two can be compared. Report daily. At the end of the 15 days, submit a written evaluation stating what worked, what did not, and how the scoring should be recalibrated — and then implement what we accept, within 30 days, so as not to delay the statewide rollout deadline.
4. Statewide rollout		Roll out to all 3 Circles, 19 Divisions, 42 Sub-Divisions and 149 Ranges together, in parallel across Circles rather than one at a time, to be completed no later than 15 February 2027. Record the map location of every Phadi and switch on dissemination. Complete all training in parallel with rollout.
5. Operate		Operate the system to the service levels for 48 months from Go-Live — a 12-month warranty year included in the capital cost, followed by 3 Years of paid post-warranty AMC. Run a helpdesk in Odia, Hindi and English. Patch, back up, test the backups, run a disaster recovery drill twice a year, and repeat the security audit every year. Before each season, refresh the master data and re-train the newly engaged seasonal staff.

The Kendu Leaf calendar cannot be moved. The Balangir pilot will run for 15 days only (not a full season), and the statewide launch must also be completed before bush cutting begins for the 2027 crop season — i.e. before 15 February 2027. In your bid, state the calendar date you are assuming for the letter of intent and show, month by month, how both the pilot and the statewide rollout fit inside this compressed window.

3.11 Capacity building

Training decides whether this succeeds. Our own SOP warns against giving field staff complicated numbers, and against introducing anything in the middle of a season. Train in four tiers.

Tiers of Training
DFOs, ACFs, Range Officers and Circle IT officers — who then become the trainers
Section In-Charges, Foresters, Forest Guards, Head Checkers and Circle Checkers
Munshis, Phadi Sathis, Binding Checkers and other seasonal staff
Phadi Committee members and plucker representatives

Delegated Administrators and the Master Administrator require separate, deeper training on the Master Web Portal, covering delegation, jurisdiction, weather source selection, scoring configuration and reading the audit log. This must be repeated whenever the officer holding the post changes.

The Agency shall also deliver, in English and Odia and in editable files we can amend later: a short manual for each role; a one-page laminated card for the Phadi wall showing the four colours and the action for each; short videos suitable for forwarding on WhatsApp; an administrator handbook; and a kit for training future trainers.

3.12 Artificial intelligence layer

a. The Agency shall integrate an open source LLM (Large Language Model) — such as Qwen, GLM, Llama or DeepSeek — hosted locally on Government infrastructure inside India, with no data at any point sent to an external inference service and no dependence on any commercial model provider.

b. The model shall synthesise the readings arriving from all active weather sources into a single reconciled view, explain in plain English/Odia why the day has been given the colour it has, and flag where the sources disagree or where confidence is low.

c. It shall not be permitted to alter the SOP score: the deterministic calculation at Annexure 1 remains the authority, and the model explains and enriches it but never overrides it.

d. The model shall learn continuously from a feedback loop running through every user, described below, so that it becomes measurably more accurate each season rather than staying static.

e. Every application has pre-populated feedback form with drop down menus where users can describe the weather condition of the real time world with phot upload feature.

f. The AI model shall run analyze of different model and give reports for changing SOP weightage, which model more accurate for which area.

g. A separate AI Dashboard is created in the Master Web portal and Delegated Web portal providing the analysis of the weather sources and weather parameters.

h. All trained weights, training data, pipelines and evaluation results are the intellectual property of the Government of Odisha and must be handed over in a form we can host and continue to train ourselves.

The feedback loop through every user

a. At the end of each operating day, every user of the Android/iOS application receives one short prompt in Odia asking what actually happened at his location — did it rain, did plucking go ahead, did the drying work, was anything lost. It must be answerable in a single tap and must never block the user from doing anything else.

b. The answers are recorded against that user, that Phadi and that date, alongside the advisory that was issued, so that the system knows not only whether the forecast was right in general but whether it was right at that particular place.

c. This user-level ground truth, together with the Weekly Accuracy Register and observed weather from public archives, is what trains the model. It shall be used to re-weight the weather sources location by location, to fine-tune the model, and to recommend recalibration of the scoring bands for the Master Administrator's approval.

d. The system shall build a reliability profile for each location and each user — how often the feedback arrives, how consistent it is — and give more weight to feedback that has proved dependable.

e. A user must be able to see his own feedback history and how it compares with what was forecast, so that giving feedback is visibly worth his time rather than an unexplained daily chore.

f. Response rates shall be reported by Range and Division on the dashboard, since a Division that stops answering will quietly stop improving.

4. Technical Requirements and Standards

These are the minimum technical conditions.

Subject	Requirement
Architecture	Modular and interface-driven. The Master Web Portal, the geospatial service, the weather ingestion layer, the scoring engine, the dissemination service, the registers and the artificial intelligence layer must each be able to be deployed, scaled and replaced independently of the others. No component may be so entangled with another that it cannot be swapped out later.
Geospatial standards	Layers must be published and consumed through open geospatial standards, so that our own GIS staff and other departments can use them directly. Base mapping must use Government of India sources — Bhuvan or Survey of India — with an open-source base map as fallback. No dependence on a commercial mapping service that could withdraw or begin charging. Every layer is handed back in an open format at exit.
Hosting	Inside India, in the Odisha State Data Centre or a Government cloud empanelled by MeitY, as we direct. All data, all backups and all model inference stay in India. Separate live, test and disaster recovery environments, with the recovery site in a different seismic zone.
Inference infrastructure	The artificial intelligence layer must run locally on Government infrastructure, which the Department will provide. State clearly in your technical proposal what hardware the model needs and whether you propose to quantise it to reduce that requirement, but do not price the hardware. No component of the layer may depend on a commercial inference service outside our control.
Devices	The Android/iOS application must run on Android 9, iOS 14 and above, on a handset with 2 GB of memory, and occupy less than 60 MB installed. The Master Web Portal must work on recent versions of Chrome, Edge, Firefox and Safari and on desktop screens from 1280 pixels. The browser-based version of the field application must additionally work on iOS 14 and above. Nobody should have to install from an unofficial source or disable a security setting.
Application distribution	The Android/iOS package must be signed, versioned and publishable through the Play Store. The Master Administrator must be able to publish a new version, see how many users are on each version, and force an update where a release matters for safety. Signing keys and store listings belong to the Government of Odisha. However, nothing in this document shall prevent from using downloadable API purely for the purpose testing and piloting.
Configuration without release	User categories, permissions, jurisdictions, scoring bands, thresholds, message templates and weather source settings must all be capable of being changed from the Master Web Portal and taking effect in the Android/iOS application without a new release and without reinstallation.
Capacity	5,000 people using it at once at peak, able to grow to 10,000 without rebuilding, and 25,000 registered accounts.

Subject	Requirement
Availability	99.9% every month from 1 February to 31 July, and 99.5% for the rest of the year. Back in service within 4 hours of any failure, losing no more than 15 minutes of data. Daily backups kept for 90 days and test-restored every quarter.
Security	A clean audit certificate from a CERT-In empanelled auditor before launch and every year thereafter, at the Agency's cost. Compliance with the Digital Personal Data Protection Act, 2023, the Information Technology Act, 2000 and GIGW 3.0. Any security incident reported to us within 2 hours.
Software choices	Open-source components and open standards are preferred. Every paid component must be declared in your bid, together with what it will cost to renew for the contract period and for five years beyond it.
Source code	Held in a repository under our control from the first week of development, readable by us at any time, with a complete buildable release deposited at every milestone. Complete source code and deployment artefacts shall be handed over at Go-Live and on every subsequent update.
Documentation	Requirements, design, data model, interface specification, source code with a build and deployment guide, test reports, audit reports, administrator handbook, disaster recovery plan, user manuals and training material — all in editable form and all kept current.
Intellectual Property	All custom software, source code, documentation, data and derived geospatial products developed under this contract shall be the exclusive property of the Government of Odisha.

5. Deliverables, Milestones and Acceptance Criteria

5.1 Milestones

M	Milestone and principal deliverables	Due
M1	Mobilisation — core team placed in Bhubaneswar, project office and issue tracker established, inception report, work plan and risk register, performance guarantee furnished and accepted	T+1 weeks
M2	Requirements and design accepted — as-is study report, requirements specification, system and security design, data model, screen designs in English and Odia, master data set, test strategy	T+4 weeks
M3	Build and assurance complete — all nine components built and integrated in the test environment, Master Web Portal, delegation model and configurable user categories demonstrated, geospatial layers loaded for the pilot Division, at least six weather connectors working, all test reports, user acceptance testing signed off, CERT-In certificate, GIGW assessment, full documentation, draft exit plan, and the service level measurement tooling configured with our own read access	T+8 weeks
M4	Pilot live — Balangir KL Division operating, every user in the Division trained and on-boarded, support staff stationed, artificial intelligence layer running in shadow mode	No Later than 01.01.2027
M5	Pilot complete — 15 days operated in Balangir, written evaluation accepted, recalibration and agreed changes implemented	Immediately after the 15-day pilot, well before 30 January 2027
M6	Statewide live — all 3 Circles, 19 Divisions, 42 Sub-Divisions and 149 Ranges accepted, Phadi register populated with verified locations, dissemination active	no later than 15 February 2027
M7	Capacity building complete — all four tiers delivered to not less than 95% of identified users with attendance records, Administrator training delivered, all material handed over in editable form	Within 4 Weeks of M6 Deployment

M	Milestone and principal deliverables	Due
M8	Final acceptance — one complete season operated across the whole state, season review report accepted, source code, documentation and knowledge transfer certified complete	End of First Full Statewide Harvest Year
M9	Operation and maintenance — 48 months of service to the service levels at Section 4: a 12-month warranty year included in the capital cost, then paid support Years 2, 3 and 4	Quarterly over 48 months from Go-Live (Year 1 under warranty, Years 2-4 paid O&M)

5.2 Acceptance criteria

We will not accept any launch — the Balangir pilot or any Circle — until every one of the following is true. For the Balangir pilot, the 14 consecutive operating days referred to below must run to conclusion inside the 15-day pilot window — the pilot itself is the acceptance test, not a separate exercise after it.

1. Every Range in that area has issued a confirmed advisory on 14 consecutive operating days, with no manual intervention by the Agency.
2. We select 15 Range-days at random and work out the score by hand under the SOP: it matches the system exactly.
3. On each of those 14 days, at least 95 out of every 100 registered recipients received the message by at least one channel.
4. At least 9 out of 10 Phadis in the area have a verified map location, and at least 95 out of every 100 identified users have been trained and have logged in at least once.
5. The Master Administrator has, without any help from the Agency, created a Delegated Administrator, delegated a limited authority to him, enrolled a user through him, confirmed that the user sees only the intended area, and then withdrawn the delegation.
6. The Master Administrator has, without any help from the Agency, created a new user category, enrolled a user into it, seen that category appear correctly in the Android/iOS application without any reinstallation, and then retired the category after moving the user elsewhere — with all earlier records still displaying correctly.
7. The registered users screen shows every enrolled user in the area, the counts by category reconcile with the enrolment records, and the list exports correctly to a spreadsheet.
8. The geospatial map shows every Division office, Range office, Section and Phadi in the area on separately switchable layers, each unit shaded by today's colour; a Phadi opens correctly when clicked; and a user outside the area cannot see it.
9. The per-user feedback prompt has reached every active user on each of those 14 days, and the responses are visible against the advisory issued.
10. The printed registers match the formats at Annexure 1, and no serious or major fault remains open.

5.3 Delay

We will deduct 1% of the value of the affected milestone for every completed week of delay caused by the Agency, up to a total of 5% of the contract value. More than five weeks late on any milestone amounts to default, given the compressed statewide deadline of 15 February 2027.

6. Financial Bid Format and Payment Schedule

6.1 How to quote

Quote in Indian rupees, inclusive of all taxes. Prices are firm for the whole contract — no increase for inflation, wages, exchange rates or a change in the rate of any tax. A line left blank will be treated as included at no cost, and you will still have to deliver it.

Sl.	Item	Amount (Rs.)
A	Design, development, deployment and Go-Live — Master Web Portal (administration, user categories, registered users, jurisdiction, geospatial map and dashboards)	
B	Design, development, deployment and Go-Live — Android/iOS application, weather data ingestion, scoring engine, dissemination and registers	
C	AI integration (locally hosted open-source LLM with per-user feedback loop). No hardware to be quoted	
Sub-total (Capital cost) = A + B + C		
D	Annual support / AMC — Year 2	
E	Annual support / AMC — Year 3	
F	Annual support / AMC — Year 4	
Sub-total (Support, 3 years) = D + E + F		
Total		
Taxes		
G. Total		

Total in words: _____

What these six lines are deemed to include

Lines A and B together cover everything in the Scope of Work up to and including statewide Go-Live: the study and design, all nine components, Odia translation, testing, the CERT-In security audit and GIGW assessment, data migration and register digitisation, geospatial layer preparation, the Balangir pilot and its season of operation, rollout to all 19 Divisions, and training of all four tiers together with the training material. No separate claim will be entertained for any of these.

Line C covers the artificial intelligence layer, its integration, tuning and the per-user feedback loop. Hardware for running the model is not to be quoted — the Department will provide it. State in your technical proposal what hardware the model needs, but do not price it.

Lines D, E and F cover everything in stage 5 of the Scope of Work for one year each: hosting, support and maintenance, the helpdesk, messaging charges, geospatial hosting, model retraining, the annual security re-audit, pre-season refresher training and 250 person-days of change effort each year. Year 1 after Go-Live is the warranty period and is included in the capital cost; paid support begins in Year 2.

Enterprise weather subscriptions are not included in any line. The Department pays those directly if and when the Master Administrator switches a paid source on. State the annual subscription cost of each provider you propose in your technical proposal, for our budgeting only; it will not be counted in comparing bids.

6.2 Payment schedule

The capital cost (A + B + C) is released against milestones, in these proportions.

Milestone	**Due**	**Share of capital cost**
M1 Team in Place, Gurantee Furnished, plan approved	(T+1 week)	10%
M2 Design, Project development, deployment and Go-Live of Master Web Portal, Android/iOS Application throughout the state (All 149 Ranges live & accepted)	Before 15 Feb 2027	30%
M3 Training to all users, handing over of all materials & successful operation from April to June	1st July 2027	10%
M4 Annual Support/AMC – Year 2	2028 Crop Year	20%
M5 Annual Support/AMC – Year 3	2029 Crop Year	10%
M6 Annual Support/AMC – Year 4	2030 Crop Year	20%
Total		**100%**

7. Terms and Conditions of Contract

Subject	The rule
Ownership of the software	Everything created under this contract — code, configuration, designs, screens, documents and training material — belongs to the Government of Odisha from the moment it is created. Anything you already owned and bring in carries a permanent, free, transferable licence to us. Anything bought from a third party is licensed in our name for the contract period plus five years, with the cost disclosed in your bid.
Ownership of the AI model	The fine-tuned model weights, the training data, the training and evaluation pipelines and all results belong to the Government of Odisha. You must hand them over in a form we can host and continue to train ourselves, and the base model you choose must carry a licence that allows Government use, modification and redistribution.
Ownership of the data	All of it is ours — advisories, registers, accuracy records, master data and personal details. You hold it only in order to run the system for us. You may not use, analyse, publish or sell it for anything else, in identifiable or anonymized form, and you keep no copy after you leave.
Personal information	Handled strictly under the Digital Personal Data Protection Act, 2023, never transferred outside India, and any breach reported to us within two hours.
Confidentiality	Applies for ever, including after the contract ends. Every one of your staff signs an individual undertaking. No advertising or publicity referring to this contract without our written permission.
Your people	If we ask you to remove someone, giving reasons, you replace them within 15 days at no cost to us.
Agency access to the system	No Agency account may hold the Master Administrator role at any time. Elevated access is granted for a fixed period, restricted to what is needed, fully logged, and withdrawn automatically at the end of the period.
Android/iOS signing keys	The signing keys and store listings for the Android/iOS application belong to the Government of Odisha. Where the Agency generates them, they are handed over on request and in any event at exit, so that we can continue to publish updates without the Agency.
Warranty	You warrant that the platform works as specified, contains no malicious code and infringes nobody's rights. Faults are corrected free of charge during the contract and for 12 months afterwards.
Force majeure	Events genuinely beyond either party's control, notified within seven days, with reasonable efforts to mitigate. Either party may end the contract on 30 days' notice if the event continues beyond 90 days. Failure of a weather data source is not force majeure, since you are required to provide automatic switchover.
Disputes	Disputes shall first be referred to arbitration under the Arbitration and Conciliation Act, 1996, seat at Bhubaneswar, before recourse to Balangir jurisdiction courts.
Cancellation & Fee Refund Policy	In the event that this RFP is fully cancelled by the Department due to administrative revisions, technical errors in the text, or a structural change in project scope prior to bid evaluation, the Tender Document Fee shall be refunded to the respective bidders through offline mode. However, if the process is cancelled after evaluation due to non-responsiveness or unviability of competitive rates, the document fee remains strictly non-refundable. The Earnest Money Deposit (EMD) shall be fully refunded to all non-defaulting bidders upon official termination of the cycle.
Termination for convenience	The Department may terminate this contract for its own convenience on 30 days' written notice, without needing to show cause or fault. The Agency shall be paid for work completed and accepted, and for reasonable, verified demobilisation costs, but not for lost profit on unperformed work. This right stands separately from termination for Force Majeure or for the Agency's default.

8. Eligibility Criteria

The agency must meet every one of these and attach the evidence. The agency may be asked to clarify a document, but a missing qualification cannot be supplied after the closing date.

#	The bidder must	Evidence to attach
1	The bidder shall be a legally registered firm/company/LLP in India, in continuous operation for at least 5 years	Certificate of incorporation and constitution documents
2	Have averaged at least Rs. 10 crore turnover a year over the last four completed financial years	Copy of IT Return for the Last 4 years
3	Valid GST registration and PAN.	GST & PAN certificates
4	Have completed at least one project involving weather or climate data, agricultural or forestry advisory services, geographic information systems.	Work order, completion certificate and a one-page summary
5	The bidder shall not be blacklisted/debarred by any Government/PSU as on the bid date.	Self-declaration
6	Have paid the prescribed tender fee and bid security (EMD)	Tender Fee/EMD Payment proof,
7	Minimum 30 Persons working on Technical team	Details to be furnished in the format below Name | Role | Period | | | |

9. Evaluation Methodology

9.1 Technical Evaluation Criteria:

A bidder scoring less than 40 marks will not be considered further and its price will not be opened.

Sl.	Criterion	Marks
1	Relevant experience — web and mobile systems, GIS, offline-capable field applications, and AI or LLM deployment. Produce certificates or work orders; 5 marks for each qualifying work order	35
2	Government Projects in the relevant field (Each Completed project Carrying 5 marks each)	10
3	Team Composition	
	3(a) Team leader (Overall experience in IT : > 15 years – 5 marks, 10-15 years- 3 marks, <10 years- 2 marks) & (Experience involving GIS/weather/agriculture/forestry/field-decision-support systems – Minimum 2 projects – 5 Marks, 1 Project – 3 marks, Nil Project- 0 mark)	10

Sl.	Criterion	Marks
	3(b) Team members A. Mobile Application Specialist with > 10 years of experience – 5 marks, 5-10 years of experience – 3 marks, <5 Years of experience – 2 mark Nil Experience- 0 mark. B. Weather Data / API / Data Engineering Specialist with > 3 years of experience – 5 marks, 1-3 years of experience – 3 marks, <1 Years of experience – 2 mark C. Solution Architect / Full-stack Web Developer with > 10 years of experience – 5 marks, 5-10 years of experience – 3 marks, <5 Years of experience – 2 mark Nil Experience- 0 mark.	15
4	RFP Technical Committee's Assessment Score based on presentation (Approach, methodology, project plan and demonstration of proof of concept, Stakeholder understanding, Q&A responsiveness)	30
	Total	**100**

9.2 Combining quality and price

Individual bidder's quality mark is compared with the best quality mark received. The price proposal will be compared against the lowest valid price received among all technically qualified competitive bids. The price for evaluation is the Grand Total (Line A + Line B + Line C + Line D + Line E + Line F) from the section 6.1financial bid format, inclusive of all applicable statutory taxes.

Bids will be evaluated using a Combined Quality and Cost Based Selection (QCBS) framework, allocating 70% weight to the Technical Score and 30% weight to the Financial Score.

The final ranking of the bidders will be determined by calculating a Combined Score (S) out of 100 points using the formula below:

$$S=(S_t \times 0.70)+(S_f \times 0.30)$$

Where: S= Final Combined Score of the Bidder

S_t = Technical Score out of 100 (derived from the marks awarded during the unpriced technical presentation/evaluation) dd

S_f = Normalized Financial Score out of 100

9.3 Methodology for Calculating the Financial Score S_f:

The lowest valid financial proposal (F_m)received among all technically qualified competitive bids will be awarded a maximum financial score of 100 points. The financial scores of all other qualified bidders (F) will be calculated proportionally as follows:

$$S_f = 100 \times (F_m/F)$$

The bidder achieving the highest Final Combined Score (S) will be declared the successful H1/Highest-ranked bidder and will be invited for contract signing. The Tender Inviting Authority may, where permissible under the applicable procurement rules and with the approval of the competent authority, undertake post-evaluation discussions/negotiations with the selected bidder, strictly within the scope and conditions of the RFP. No such discussion shall be construed as creating any right in favour of the bidder.

10. Instructions to Bidders.

Part	Documents to be submitted
Part 1 — Eligibility	a. Covering letter and company details (Form A) b. eligibility checklist with all certificates (Form B) c. proof of payment of the tender fee and bid security
Part 2 — Technical	a. Technical Evaluation Sheet (Form E) b. curricula vitae of your key people c. non-blacklisting affidavit d. project summaries (Form C) e. point-by-point response to Section 3 (Form D)
Part 3 — Financial	a. Financial Evaluation Sheet (Form F).

10.1 Bid Submission Protocol (Offline Mode)

Bids shall be submitted in physical form in sealed envelopes (Three Cover System) and shall reach the office of the Divisional Forest Officer, Balangir KL Division (Tender Inviting Authority/Nodal Officer), at the address specified in the Tender Notice, **on or before 22.10.2026** up to the prescribed time. Bids received after the prescribed date and time shall not be considered. Submission through e-mail, fax or any other electronic mode shall not be accepted. The bidder shall be solely responsible for ensuring timely delivery of the bid at the designated office. The Tender Inviting Authority shall not be responsible for any delay in delivery by post, courier or any other mode of physical transmission. The bidder is solely responsible for timely delivery.

The bid must be enclosed in one outer envelope superscribed "**Bid for Master Web Portal and Android/iOS Application for weather-based Go / No-Go decisions in Kendu Leaf operations across Odisha — Tender No. FE-KL-01-2026/27** "with the **bidder's name** and **address.** The outer envelope must contain **three** separate sealed envelopes. All the three envelopes should be clearly labelled on top as

1. Eligibility Bid
2. Technical Bid
3. Financial Bid

Envelope 1: Eligibility Bid: Covering letter and company details (Form A), Tender Fee and EMD. Demand draft for the tender document fee (Rs. 10000/-) and for the bid security (Rs. 50,000/-), drawn in favour of Divisional Forest Officer, Balangir KL Division payable at Balangir, and eligibility checklist with all certificates (Form B). If Envelope 1 is missing or incomplete, Envelopes 2 and 3 will not be opened.

Envelope 2: Technical Bid. All documents under Part 2, in one original set must be submitted. Pages must be numbered serially and indexed. Every page must be signed and sealed by the Authorized signatory, as the page footer requires. No price or financial figure may appear anywhere in Envelope 2. Any violation results in automatic disqualification at the technical opening stage. Technical Bid is to be opened on 23.10.2026 (11.00 Hrs)

Envelope 3: Financial Bid. The priced Bill of Quantities in Form F signed and sealed, with the total also written in words. No alteration of the format is permitted. Envelope 3 will remain sealed and will be opened only for technically qualified bidders on 29.10.2026 (16:00 Hrs), in the presence of their representatives.

Bids with overwriting or unattested corrections, or with any mandatory envelope missing, are liable to rejection. All bids are received and held in the custody of the Tender Inviting Authority until opening.

10.2 Amendments and Corrigenda Protocol

Any corrigendum, clarification, amendment, pre-bid response or extension of the bid submission timeline relating to this RFP shall be issued and published through the official Government of Odisha/Department website(s) and other official publication channels specified in the Tender Notice/Advertisement, as applicable. Bidders shall be responsible for regularly checking the designated official website(s) and notified publication channels during the bidding period. No individual intimation shall ordinarily be sent to bidders unless specifically provided for by the Tender Inviting Authority. Any corrigendum, clarification, amendment or extension duly issued by the Tender Inviting Authority shall form an integral and binding part of this RFP.

In case of any conflict between the original RFP and a subsequently issued corrigendum/amendment, the provisions of the latest duly issued corrigendum/amendment shall prevail to the extent of such conflict.

Annexure 1 — The scoring method

This is taken from our existing SOP. Build it as set out here: all values are configurable, and make every number below a setting we can change ourselves through the Master Web Portal, separately for each Division.

A. How each reading is scored out of 5

Reading	5 — best	4 — good	3 — borderline	2 — poor	1 — dangerous	Weight
Chance of rain (%)	0 to 10	over 10 to 20	over 20 to 35	over 35 to 50	over 50	0.30
Humidity (%)	60 or less	over 60 to 70	over 70 to 80	over 80 to 90	over 90	0.20
Wind (km/h)	under 10	10 to 20	over 20 to 30	over 30 to 40	over 40	0.15
Cloud cover (%)	0 to 20	over 20 to 40	over 40 to 60	over 60 to 80	over 80	0.15
Temperature (°C)	25 to 35	20 to under 25	over 35 to 38	15 to under 20	under 15, or over 38	0.10
Pressure (hPa)	over 1013	over 1005 to 1013	over 998 to 1005	990 to 998	under 990	0.10

The bands run continuously, so every possible reading falls into exactly one band and nothing is left out. Averaged readings are not whole numbers, so score them against these ranges as they stand and round only the final total, to two decimal places.

> **The formula**
>
> Total = (rain × 0.30) + (humidity × 0.20) + (wind × 0.15) + (cloud × 0.15) + (temperature × 0.10) + (pressure × 0.10)
>
> The weights add up to 1.00, so the total always falls between 1.00 and 5.00. Where sources disagree, average the readings first and score the average.

B. What the total means

Total	Colour	Decision	What field staff do
4.00 to 5.00	GREEN	Go	Full plucking and drying. Call out all teams.
3.00 to below 4.00	YELLOW	Go, but carefully	Keep teams on standby and check again every two hours.
2.00 to below 3.00	ORANGE	Hold	No fresh plucking. Only finish drying what is already spread out.
Below 2.00	RED	Stop	Halt everything, secure the stored leaves, warn everyone.

C.. Rules that override the total

Job	Good conditions	Never do it if...
Plucking	Total 4.00 or above, rain under 20%, humidity under 75%, wind under 25 km/h. Best between 6 and 10 in the morning.	Any one source shows more than a 40% chance of rain, even if the average looks fine · pressure is below 995 hPa · the sky darkens or the wind picks up on the ground

Job	Good conditions	Never do it if…
Drying	Humidity under 70%, temperature over 28 °C, cloud under 50%, wind 5 to 20 km/h, and at least six unbroken good hours.	Rain is likely in the afternoon — do not spread a new batch. On a yellow day only finish what is already laid out.
Storage	Covered, ventilated building, humidity under 80%, stack sealed and covered.	Humidity goes above 80% — check daily from then on · two red days are forecast — cover every exposed bundle with tarpaulin and lift it off the ground
Any job	—	Two sources differ by more than 1.5 points — take the lower score and treat the day as yellow · today is green but tomorrow is red — plan for today only

D. The daily routine the system must support

Time	Who	What happens
4.00 pm	Section In-Charge	Weather data collected for the next three days and the register filled in
4.30 – 4.45 pm	Section In-Charge	Each source scored and the combined total worked out for all three days
5.00 pm	Section In-Charge	Colour assigned using the table above
5.30 pm	Section In-Charge	Decision passed to field staff on WhatsApp and by word of mouth
Any time	Munshi / Phadi Sathi	If conditions worsen, a fresh advisory after checking with the Section In-Charge
End of day	Section In-Charge	Actual weather written against the forecast in the accuracy log
Monday	Range Officer	Last week's accuracy report sent up to the DFO

E. The two registers, which must print exactly like this

Daily Forecast Register — kept as an A3 register at Range level and photographed to the Section WhatsApp group by 6 pm each day.

Range: _____ Section: _____ Date: _____

Day	Source	Rain %	Wind	Humidity %	Temp	Cloud %	Pressure	Score
Day 1	One row for each active source							
	AVERAGE							
Day 2	One row for each active source							
	AVERAGE							
Day 3	One row for each active source							
	AVERAGE							

Day 1 score _____ decision _____ Day 2 score _____ decision _____ Day 3 score _____ decision _____ Prepared by _____ Authorised by _____ Time _____

Weekly Accuracy Register — filled in each evening by the Section In-Charge and the Munshi, sent to the Range Officer every Monday, reviewed weekly by the DFO.

Date	Forecast score	Decision given	Did it rain?	Plucking done?	Drying worked?	Any loss	Forecast right?	Remarks
Day 1			Y / N	Y / N	Y / N		Y / N	
Day 2			Y / N	Y / N	Y / N		Y / N	
Day 3			Y / N	Y / N	Y / N		Y / N	
Day 4			Y / N	Y / N	Y / N		Y / N	
Day 5			Y / N	Y / N	Y / N		Y / N	
Day 6			Y / N	Y / N	Y / N		Y / N	
Day 7			Y / N	Y / N	Y / N		Y / N	

This register is also the ground truth for the feedback loop at Clause 3.12. Its completeness therefore matters not only for supervision but for the accuracy of the system itself.

Annexure 2 — Forms to be submitted

Form A — Covering letter and company details

To,

Sub: Submission of bid for "----------"

Madam/Sir,

Having examined the RFP document including all corrigenda, we, the undersigned, offer to design, develop, deploy, train and maintain the said solution in conformity with the RFP. We confirm that: (a) we meet all eligibility criteria; (b) our bid is valid for 180 days; (c) the prescribed bid fee and document fee are enclosed; (d) we have not been blacklisted by any Government/PSU; and we accept all terms and conditions of the RFP unconditionally.

Authorised signatory (name & designation): _____

For and on behalf of (firm): _____

Signature & seal / Date: _____

Form B — Eligibility checklist

One line for each condition at Section 8. Do not delete or reorder the rows.

Condition No.	Eligibility Criteria	Document attached	Page number
1	The bidder shall be a legally registered firm/company/LLP in India, in continuous operation for at least 5 years		
2	Have averaged at least Rs. 10 crore turnover a year over the last four completed financial years		
3	Valid GST registration and PAN.		
4	Have completed at least one project involving weather or climate data, agricultural or forestry advisory services, geographic information systems.		
5	The bidder shall not be blacklisted/debarred by any Government/PSU as on the bid date.		
6	Have paid the prescribed tender fee and bid security (EMD)		
7	Technical team (developers, GIS, mobile, AI/ML) and local support capability. (Minimum 30 Persons)		

Form C – Project summary — one sheet for each project cited:

Detail	Your answer
Project name; client and sector	
Client contact we may telephone — name, post, telephone, e-mail	
Value (Rs. Lakh, excluding taxes); start and completion dates; current status (No bid price, commercial quotation, financial proposal or price-related information concerning the present tender shall be included in the Technical Bid.)	
Were you prime contractor, a partner, or a subcontractor? Your share	
What the project involved, in 200 words or fewer	
Why it is relevant — weather, agriculture, forestry, mapping, rural data collection, or delegated administration across a hierarchy	
Technology used and where it was hosted; is it live and can we inspect it?	
Evidence attached, and the page number	

Form D — Response to the Scope of Work

Describe what you will actually do. Do not copy our wording back to us.

Clause	Component	Already does it / configure / build / third party	How you will do it	Where in your proposal
3.1	Master Web Portal and delegation			
3.2	User categories, registration and jurisdiction			
3.3	Geospatial map and jurisdiction layers			
3.4	Weather data ingestion layer			
3.5	Scoring and advisory engine			
3.6	Android/iOS application			
3.7	Dissemination			
3.8	Registers, reporting and analytics			
3.9	Data migration and master data			
3.12	Artificial intelligence layer and per-user feedback loop			

Signature: _____

Name: _____

Designation: _____

For and on behalf of: _____

Place: _____

Date: _____

(Company Seal)

Form E

Technical Sheet

Sl.	Criterion	Documents Submitted
1	Relevant experience — web and mobile systems, GIS, offline-capable field applications, and AI or LLM deployment. Produce certificates or work orders; 5 marks for each qualifying work order	
2	Government Projects in the relevant field (Each Completed project Carrying 5 marks each)	
3	Team Composition	
	3(a) Team leader (Overall experience in IT : > 15 years – 5 marks, 10-15 years- 3 marks, <10 years- 2 marks) & (Experience involving GIS/weather/agriculture/forestry/field-decision-support systems – Minimum 2 projects – 5 Marks, 1 Project – 3 marks, Nil Project- 0 mark)	
	3(b) Team members A. Mobile Application Specialist with > 10 years of experience – 5 marks, 5-10 years of experience – 3 marks, <5 Years of experience – 2 mark Nil Experience- 0 mark. B. Weather Data / API / Data Engineering Specialist with > 3 years of experience – 5 marks, 1-3 years of experience – 3 marks, <1 Years of experience – 2 mark C. Solution Architect / Full-stack Web Developer with > 10 years of experience – 5 marks, 5-10 years of experience – 3 marks, <5 Years of experience – 2 mark Nil Experience- 0 mark.	
4	Presentation to be given as per RFP	

Signature: _____

Name: _____

Designation: _____

For and on behalf of: _____

Place: _____

Date: _____

(Company Seal)

Form F

(Financial Sheet in a separate cover)

Sl.	**Item**	**Amount (Rs.) Excluding taxes**
A	Design, development, deployment and Go-Live — Master Web Portal (administration, user categories, registered users, jurisdiction, geospatial map and dashboards)	
B	Design, development, deployment and Go-Live — Android/iOS application, weather data ingestion, scoring engine, dissemination and registers	
C	AI integration (locally hosted open-source LLM with per-user feedback loop). No hardware to be quoted	
Sub-total (Capital cost) = A + B + C		
D	Annual support / AMC — Year 2	
E	Annual support / AMC — Year 3	
F	Annual support / AMC — Year 4	
Sub-total (Support, 3 years) = D + E + F		
Total		
Taxes		
G. Total		

Grand Total in words

Signature: _____

Name: _____

Designation: _____

For and on behalf of: _____

Place: _____

Date: _____

(Company Seal)